

SHEFFIELD CITY COUNCIL

CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

Forward Plan of Executive Decisions 1 May 2016 to 31 August 2016

The Forward Plan is published on the first day of each month and shows the key decisions to be taken by the authority over the following 3 months. It also includes non-key decisions due to be taken by the Cabinet over the same period.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known on the [What's New](#) web page.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
 - **Cabinet** - Councillors Julie Dore (Chair), Leigh Bramall (Deputy Chair), Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox Mazher Iqbal, Mary Lea and Sioned-Mair Richards
 - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at www.sheffield.gov.uk or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

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|--|---|---|--|--|---|
| Not before 9 May 2016 Leader of the Council | Capital Programme Approvals Month 11 (K) | Leader of the Council (Councillor Julie Dore) Overview and Scrutiny Management Committee | Month 11 Capital Approvals Appendix 1 Appendix 1A Appendix 1B | TBC | Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk |
| Not before 9 May 2016 Leader of the Council | Syrian Vulnerable Persons Relocation Scheme (K) Every local authority in the Yorkshire and Humber region will be resettling some Syrian refugees as part of the UK Government's Vulnerable Persons Relocation Scheme. This report seeks authority for Sheffield City Council to resettle a small number of refugees over the course of the next few years. | Leader of the Council (Councillor Julie Dore) Safer and Stronger Communities Scrutiny Committee | Report of the Executive Director, Communities Regulation 10 Notice | TBC | Communities Belinda Gallup Tel: 27 35239 belinda.gallup@sheffield.gov.uk |

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| Not before 9 May 2016 Cabinet Member for Environment and Transport | Review of Sheffield City Council's Assisted Waste Collection Policy (K) The report sets out the revised eligibility criteria, following a public consultation, for when an assisted waste collection will be granted. | Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee | Report of the Executive Director, Place | TBC | Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk |

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| Not before 9 May 2016 Executive Director, Place | <p>Procurement of Gas Supply (K)</p> <p>SCC's gas requirements have been met by calling off from the Yorkshire Purchasing Organisation (YPO) gas framework agreement. The framework was competitively procured by YPO in line with the (2006) Public Procurement Regulations, and was OJEU compliant. British Gas (BG) were the successful tenderer and accordingly the Council entered into a contract with British Gas (BG) on 1 June 2013 for a fixed term of 46 months through to 31 March 2017 (leaving just over a year left to run).</p> <p>The report is about successor arrangements for when the current YPO framework / BG contract expires.</p> | <p>Cabinet Member for Environment and Transport</p> <p>Economic and Environmental Wellbeing Scrutiny Committee</p> | <p>Report of the Executive Director, Place</p> | <p>TBC</p> | <p>Place Renia Kotynia Tel: 0114 273 6234 renia.kotynia@sheffield.gov.uk</p> |

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| Not before 9 May 2016 Cabinet Member for Environment and Transport | Review of Sheffield City Council's Enforcement Policy for Abandoned Vehicles (K) The report sets out the revised approach to dealing with abandoned vehicles, specifically enabling the Council to issue fixed penalty notices for the offence of abandonment. The report also sets out the Council's approach for recovering its costs for the removal, storage and destruction of a vehicle it has deemed abandoned from its registered keeper. | Cabinet Member for Environment and Transport Economic and Environmental Wellbeing Scrutiny Committee | Report of the Executive Director, Place | TBC | Place Alastair Black Tel: 20 37621 alastair.black@sheffield.gov.uk |

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| Not before 9 May 2016 Cabinet Member for Children, Young People and Families | Contract for the Provision of Drinking Milk in Schools and Educational Establishments (K) To provide children in the Early Years and Primary phases with a daily 189ml carton of drinking milk in 137 schools/settings | Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee | Report of the Executive Director, Children, Young People and Families | TBC | Children, Young People and Families Leah Barratt Tel: 27 34767 leah.barratt@sheffield.gov.uk |

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| Not before 9 May 2016 Leader of the Council | Deepcar Waste Water Treatment Works and Housing Sites (K) The report seeks authority for the Council to enter into agreements with Yorkshire Water and Bloor Housing Ltd to provide some project funding towards the relocation of the Deepcar Waste Water Treatment Works to a site at More Hall. The relocation will enable the development of a higher capacity WWTW in the area and will encourage housing development on the adjacent Bloor site and other sites in the vicinity. | Leader of the Council (Councillor Julie Dore) Safer and Stronger Communities Scrutiny Committee | Report of the Executive Director, Communities | TBC | Communities Neil Piper Tel: 2037527 neil.piper@sheffield.gov.uk |

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| 23 May 2016 Cabinet Member for Health, Care and Independent Living | <p>Commissioning Plan for Adult and Parent Carers (K)</p> <p>Commissioning Plan to outline how the council will implement the Carers Strategy for adult and parent carers.</p> <p>Supporting carers is every bodies business. You cannot improve carers' lives just through services aimed directly at carers but also by changing behaviour of the workforce and the services that support service users and interact with carers.</p> <p>Finding and identifying carers earlier and equipping them with the right support for them and their family is seen as the best prevention to carer breakdown (NB support - this does not need to be statutory and in many cases it is not)</p> | <p>Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)</p> <p>Healthier Communities and Adult Social Care Scrutiny Committee</p> | <p>Report of the Executive Director, Communities</p> | <p>13/5/16</p> | <p>Communities Joe Fowler Tel: 27 34605 joe.fowler@sheffield.gov.uk</p> |

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| Not before 25 May 2016 Cabinet | Developing a Youth Trust (K) Cabinet is recommended to approve the start of a project to consider options for the development of a Youth Trust for Sheffield. | Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton) Children, Young People and Family Support Scrutiny Committee | Report of the Executive Director, Children, Young People and Families | TBC | Children, Young People and Families Sam Martin Tel: 0114 2296140 sam.martin@sheffield.gov.uk |

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| 26 May 2016 Executive Director, Place | <p>Start Up and Early Stage Businesses Launchpad Programme ran by Business Sheffield (part of Creative Sheffield) (K)</p> <p>To seek approval for Creative Sheffield to enter into a funding agreement for ESIF (ERDF) grant to enable the delivery of business support to pre start and early stage businesses (up to 2 years old). Effective from 1st April 2016 to 31st March 2019.</p> <p>Please note this is not to seek approval for Sheffield City Council to act as Accountable Body.</p> | <p>Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)</p> <p>Economic and Environmental Wellbeing Scrutiny Committee</p> | <p>Report of the Executive Director, Place</p> | <p>17/5/16</p> | <p>Place Yvonne Asquith Tel: 223 2392 yvonne.asquith@sheffield.gov.uk</p> |

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| 22 Jun 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2015/16 Month 12 (as at 31/3/16) (K) | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 14/6/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |
| 22 Jun 2016 Cabinet | Sheffield Alcohol Strategy 2015-2019 (K) The strategy will guide the strategic approach to addressing alcohol use and misuse in Sheffield for a 4 year period. | Cabinet Member for Public Health and Equalities Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities | 14/6/16 | Communities Helen Phillips-Jackson Tel: 27 53926 helen.phillips-jackson@sheffield.gov.uk |
| 22 Jun 2016 Cabinet | LD Accommodation Market Development Plan (K) Sets out our intended approach to improvements in supply and quality of local accommodation for adults with a learning disability in Sheffield. | Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea) Healthier Communities and Adult Social Care Scrutiny Committee | Report of the Executive Director, Communities | 14/6/16 | Communities Barbara Carlisle Tel: 0114 2735439 barbara.carlisle@sheffield.gov.uk |

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| 20 Jul 2016 Cabinet | Sheffield Cohesion Framework (K) Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group | Cabinet Member for Neighbourhoods Safer and Stronger Communities Scrutiny Committee | Report of the Executive Director, Communities | 12/7/16 | Communities Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk |
| 20 Jul 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 2 as at 31/5/16 (K) The report provides the Month 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 12/7/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |

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| 17 Aug 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 3 as at 30/6/16 (K) The report provides the Month 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 9/8/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |
| 19 Oct 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 5 as at 31/8/16 (K) The report provides the Month 5 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 11/10/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |

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| 23 Nov 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 6 as at 30/9/16 (K) The report provides the Month 6 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 15/11/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |
| 14 Dec 2016 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 7 as at 31/10/16 (K) The report provides the Month 7 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 6/12/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |

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| 15 Feb 2017 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 9 as at 31/12/16 (K) The report provides the Month 9 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) | Report of the Executive Director, Resources | 7/2/17 | Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |
| 15 Mar 2017 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 10 as at 31/1/17 (K) The report provides the Month 10 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 7/3/17 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |

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| Not before 3 Apr 2017 Cabinet | Revenue Budget and Capital Programme Monitoring 2016/17 Month 12 as at 31/3/17 (K) The report provides the Month 12 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | TBC | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |
| 21 Sep 2016 Cabinet | Medium Term Financial Strategy 2017-22 (K) The purpose of the Report is to: • provide Members with details of the forecast financial position of the Council for the next 5 years; and • to recommend the approach to budgeting and business planning that will be necessary to achieve a balanced budget position over the medium term. | Cabinet Member for Finance and Resources (Councillor Ben Curran) Overview and Scrutiny Management Committee | Report of the Executive Director, Resources | 13/9/16 | Resources Mike Thomas Tel: 27 34358 mike.thomas@sheffield.gov.uk |

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| <p>A key decision* is one that results in income or expenditure of £500,000+, or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website www.sheffield.gov.uk. Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH email to: committee@sheffield.gov.uk</p> | | | | | |